

**Minutes of the 24<sup>th</sup> meeting of the Academic Council held on 16<sup>th</sup> Nov 2018**  
**at Barad Sadan Academic Block, Gangtok**

24<sup>th</sup> meeting of the Academic Council was held on 16<sup>th</sup> Nov 2018 at 11:00 am at Barad Sadan Conference Hall. Following members were present:

1. Prof. Avinash Khare - Chairperson  
Vice-Chancellor
2. Prof. Nripendranath Mandal - Member  
Professor, Bose Institute  
Division of Molecular Medicine, Kolkata
3. Prof. Purabi Roy - Member  
Former Professor  
Department of International Relations  
Jadavpur University, Kolkata
4. Dr. N.R. Bhuyan - Member  
Principal, Himalayan Pharmacy Institute  
Majitar, East Sikkim
5. Prof. Jyoti Praksh Tamang - Member  
Dean, School of Life Sciences
6. Prof. Nawal Kishore Paswan - Member  
Dean, School of Social Sciences
7. Prof. Abhijit Dutta - Member  
Dean, School of Professional Studies
8. Dr. Subir Mukhopadhyay - Member  
Dean, School of Physical Sciences
9. Dr. K.R. Rama Mohan - Member  
Dean, School of Human Sciences
10. Dr. Kabita Lama - Member  
Dean, School of Languages & Literature
11. Dr. S. Manivannan, - Member  
Dean, Students' Welfare
12. Prof. Imtiaz Gulam Ahmed - Member  
Head, Department of Law
13. Prof. Silajit Guha - Member  
Head, Department of Mass Communication
14. Prof. Mohammad Yasin - Member  
Head, Department of Political Science
15. Dr. Vijay Kumar Thangellapali - Member  
Head, Department of History

16.Dr. Dhaniraj Chettri Head, Department of Botany	-	Member
17.Dr. H.K. Tiwari Head, Department of Microbiology	-	Member
18.Dr. Komal Singha Head, Deptt. of Economics	-	Member
19.Dr. Sandhya Thapa Head, Department of Sociology	-	Member
20.Dr. Amitabha Bhattacharya Head, Department of Physics	-	Member
21.Dr. Krishnendu Dutta Head, Department of Music	-	Member
22.Dr. Mohan Pratap Pradhan Head, Department of Computer Applications	-	Member
23.Dr. T.M.S. Raju Head, Department of Education	-	Member
24.Dr. Rosy Chamling Head, Deptt. of English	-	Member
25.Dr. Krishna Murari Head, Department of Management	-	Member
26.Dr. Vimal Khawas Head, Department of PCS&M	-	Member
27.Dr. Anil Kumar Misra Head, Department of Geology	-	Member
28.Dr. Satyananda Panda Head, Department of Psychology	-	Member
29.Prof. Shanti S. Sharma Professor, Department of Botany	-	Member
30.Prof. Jeta Sankritayana Professor, Department of Economics	-	Member
31.Prof. Sanjoy Bandopadhyay Professor, Department of Music	-	Member
32.Prof. Irshad Gulam Ahmed Professor, Department of English	-	Member
33.Dr. A.N. Shankar Associate Professor, Deptt. of Commerce	-	Member

34. Dr. Niladri Bag Associate Professor, Deptt. of Horticulture	-	Member
35. Dr. Swarup Roy Associate Professor, Deptt. of Computer Applications	-	Member
36. Dr. Rajesh Raj S. N Associate Professor, Deptt. of Economics	-	Member
37. Shri Debasish Pal Finance Officer	-	Special Invitee
38. Shri T.K. Kaul Registrar	-	Secretary

The following members could not attend the meeting because of their pre-occupation and sought leave of absence.

1. Prof. Saroj Kumar Pyne, HoD, Department of Animal Science, Institute of Agriculture, Visva-Bharati University
2. Dr. Suchishmita Datta, Principal, Sikkim Government College, Burtuk
3. Prof. A.S. Chandel, Librarian
4. Dr. Laxuman Sharma, Head, Department of Horticulture
5. Dr. K. Birla Singh, Head, Department of Zoology
6. Dr. Pushpa Sharma, Head, Department of Nepali

Dr. S.K. Gurung, Joint Registrar (Acad.) and Shri Satyam Rana, Assistant were present to assist the Council.

At the outset the Secretary introduced the Vice-Chancellor to the members of the Academic Council and requested Prof. Jyoti Prakash Tamang to formally welcome him with traditional Khada. Thereafter all members of the Academic Council introduced themselves.

The Chairman welcomed all members present in the meeting especially new members ie., Prof. Nripendranath Mandal, Professor, Bose Institute, Prof. Purabi Roy, Former Professor, Department of International Relations, Jadavpur University, Kolkata and Dr. Pushpa Sharma, Head Department of Nepali (In absentia)

The Chairman also placed on record appreciation for contribution in the Academic Council meetings by Prof. Pratap Chandra Pradhan who superannuated and also those of Prof. V. Rama Devi, Dr. Debasish Choudhury, and Dr. Brijesh Kumar Pandey who resigned from the service of the University. Thereafter, agenda items were taken up as under:

### **SECTION-1 CONFIRMATION OF THE MINUTES & ACTION TAKEN REPORT**

#### **AC 24.1.1: Confirmation of the minutes of the 23<sup>rd</sup> meeting of the Academic Council held on 12<sup>th</sup> June 2018**

Minutes of the 23<sup>rd</sup> meeting of the Academic Council held on 12<sup>th</sup> June 2018 were circulated to all the members on 27<sup>th</sup> June 2018. No comments have been received from any of the members of the Council.

The Council confirmed the minutes of 23<sup>rd</sup> meeting of the Academic Council held on 12<sup>th</sup> June 2018 as circulated to all the members on 27<sup>th</sup> June 2018.

**AC 24.1.2: Action Taken Report on the minutes of the 23<sup>rd</sup> meeting of the Academic Council held on 12<sup>th</sup> June 2018**

The Secretary presented the action taken report on the minutes of the Council. The Council noted the action taken by the University.

**SECTION-2  
REPORTING ITEMS**

**AC 24.2.1: Synopsis for M.Phil/Ph.D registrations in the University**

The Council noted the number of synopses for M.Phil/Ph.D registrations in each School.

**SECTION-3  
RATIFICATION MATTERS  
Nil**

**SECTION-4  
MATTER FOR CONSIDERATION AND APPROVAL**

**A. PANEL OF EXAMINERS, ETC.**

**AC 24.4.A1: Panel of External Examiners**

The Council approved the panel of examiners as per the details given below as recommended by the concerned School Board for the purpose as mentioned in the table:

<b>Sl. No.</b>	<b>Name of the School</b>	<b>Name of the Department</b>	<b>External examiners to be invited for</b>
1)	School of Languages & Literature	Hindi	MPhil dissertation
		Nepali	MPhil dissertation & PhD thesis
2)	School of Professional Studies	Education	PhD thesis
		Tourism	MPhil dissertation
		Mass Communication	PhD thesis & MA dissertation
3)	School of Physical Sciences	Physics	PhD thesis
		Chemistry	MPhil dissertation
		Geology	MSc practical & dissertation
4)	School of Human Sciences	Geography	PhD thesis & MPhil dissertation
		Psychology	PhD thesis
		Anthropology	MSc practical & dissertation
5)	School of Social Sciences	History	MPhil dissertation & PhD thesis
		Sociology	MPhil dissertation

		PCS&M	PhD thesis
		International Relations	PhD thesis
		Economics	PhD thesis

The Council noted that School Board of Life Sciences was not held due to lack of sufficient agenda items. However, Board of Studies of Department of Microbiology submitted panel of external examiner for Ph.D theses which was approved by the Dean, School of Life Sciences and Vice-Chancellor and forwarded to Controller of Examinations. Panel of examiner for Ph.D theses in Microbiology Department as approved by the Board of Studies of Department of Microbiology, Dean School of Life Sciences and Vice-Chancellor were ratified by the Council.

## **B. SYLLABUS MATTERS/COURSES ETC.**

### **AC 24.4.B1: Revision of syllabus of MA course in Lepcha**

Dean, School of Languages and Literature presented this item suggesting slight changes in paper titles and slight re-arrangement in the unitization of all sixteen papers.

The Council approved the revision of syllabus of MA course in Lepcha.

### **AC 24.4.B2: Revision of syllabus of MA course in Limbu**

Dean, School of Languages and Literature presented this item suggesting inclusion of paper on Research Methodology in the Syllabus and transfer of some papers to other semester and re-arrangement in the unitization of all sixteen papers.

The Council approved the revision of syllabus of MA course in Limbu.

### **AC 24.4.B3: Minor modifications in MA syllabus of Mass Communication**

HoD, Department of Mass Communication presented the item for minor changes in MA syllabus of Mass Communication.

The Council after deliberations approved the modifications in MA syllabus of Mass Communication.

### **AC 24.4.B4: Syllabus of four year B.Sc Nursing**

Dr. Satyananda Panda, Chairman of Curriculum Development Committee (CDC) for B.Sc Nursing presented the item. He informed that in the meeting held on 24<sup>th</sup> Oct 2018 in the office of the Controller of Examination between the University and Principal and teaching faculty of Sikkim Government College of Nursing, it was decided to revise the syllabus of B.Sc Nursing in order to maintain almost equal credit distribution across semesters without disturbing the model curriculum given by the Nursing Council of India. He also informed that curriculum by the Nursing Council of India is given on yearly basis and efforts have been made to translate it into semesters.

The Council after deliberations approved the syllabus of four years B.Sc Nursing with modification as suggested above. It also approved the proposal to allow to students to re-appear either in theory or practical, in the relevant semester, when they fail in either of the two (Theory or Practical).

### **C. STATUES/ORDINANCES/REGULATIONS MATTERS**

#### **AC 24.4.C1: *Adoption of UGC Regulations on Minimum Qualification for Appointment of Teachers & Other Academic Staff, 2018***

The Council noted that the UGC Regulations on minimum qualification for appointment of teachers & other academic staff, 2010 was adopted by the Academic Council in its 19<sup>th</sup> meeting held on 3<sup>rd</sup> June 2016 On 18<sup>th</sup> July 2018, the University Grants Commission has notified revised Regulations on minimum qualification of appointment of teachers & other academic staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education.

The Council after deliberations recommended to the Executive Council for adoption of UGC Regulations on Minimum Qualification for Appointment of Teachers & Other Academic Staff, 2018.

#### **AC 24.4.C2: *Adoption of UGC Regulations on Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions, 2018***

The Council noted that the UGC has notified Regulations on Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutional on 23<sup>rd</sup> July 2018. The Council also noted that the University is presently having policy of Academic Integrity and Prevention of Plagiarism in which we do not allow any thesis/dissertation to be submitted where the plagiarism exceeds 20% (excluding quoted work, references, bibliography, table of content, preface and acknowledgment etc). The Regulation notified by the UGC is having the tolerance limit of plagiarism only upto 10%. Also the Regulation of the UGC have prescribed Departmental Academic Integrated Panel (DAIP) and Institutional Academic Integrated Panel (IAIP) and prescribed penalties.

The Council after thorough deliberations decided to recommend to the Executive Council to adopt UGC Regulation on Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions, 2018 in principle with the plagiarism tolerance upto 10% which is exclusive of quoted work with all necessary permission and or attribution, references, bibliography, table of content, preface, acknowledgments, generic terms, laws, standard symbols and standard equations. It also recommended that the Vice-Chancellor may constitute a committee to consider the other aspects of the recommendations as to how those can be implemented in the University and also for use of software for plagiarism.

**AC 24.4.C3: Guidelines for granting extension of Ph.D. thesis submission**

Dean, School of Social Sciences presented this item. The Council noted that in the School Board of Social Sciences the Board have encountered certain issues regarding extension of time for submission of thesis and, therefore, prepared guidelines for such proposals of extension.

The Council had detailed deliberations on the proposed guidelines. The Council desired to have uniform guidelines for grant of extension for submission of Ph.D. theses and at the same time did not want the authority of Departmental Research Committee to be taken over by another committee.

The Council appreciated the efforts of Dean, School of Social Sciences for raising issues and suggesting guidelines. However, in view of observation of the Council in the preceding para, it decided that the Vice-Chancellor may constitute a Committee which may consider the issues involved in grant of extension of time for submission of Ph.D. theses and lay down in clear terms the Role and Responsibility of Departmental Research Committee.

**D. MISCELLANEOUS MATTERS**

**AC 24.4.D1: Engaging Contractual Staff out of the overhead charges from projects**

The Council noted that the University encourages teaching faculty to apply for extra mural research projects from any national/international funding agency and at present almost all University departments are having some research project at hand. University receives overhead charges which are generally 20% or as per the norms of funding agency. A part of the corpus of overhead charges are used for grant of University Research project and Publication Award to the faculty members. The Council also noted that there is shortage of administrative staff in the University as the UGC has not sanctioned administrative staff as per their policy of 1:1.1 for sanction of administrative staff for one faculty sanctioned. It is presently working with ratio of 0.70 against each faculty position sanctioned. The Council also noted that the School Board of Life Sciences and other Schools have suggested engaging contractual staff out of over-head charges from funding agency for hiring of manpower including secretarial assistance i.e. typing/ computer operator/accounting etc. under clause 5 (e) (Management of overhead charges of the Guidelines of Research Projects 2017).

The Council after deliberations recommended for approval by the Executive Council the proposal for engaging contractual staff out of corpus of overhead charges received from the funding agency for each project. It also recommended that the corpus may be used in ratio of 30:70 for hiring manpower and for research purposes.

**SECTION 5**  
**MINUTES OF AUTHORITIES/COMMITTEES**

**AC 24.5.1: Minutes of the 10<sup>th</sup> meeting of the School Board of Languages and Literature held on 26<sup>th</sup> October 2018**

Noted.

**AC 24.5.2: Minutes of the 10<sup>th</sup> meeting of the School Board of Physical Sciences held on 29<sup>th</sup> October 2018**

Noted.

**AC 24.5.3: Minutes of the 9<sup>th</sup> meeting of the School Board of Professional Studies held on 2<sup>nd</sup> November 2018**

Noted.

**AC 23.5.4: Minutes of the 10<sup>th</sup> meeting of the School Board of Human Sciences held on 22<sup>nd</sup> October 2018**

Noted.

**AC 24.5.5: Minutes of the 10<sup>th</sup> meeting of the School Board of Social Sciences held on 9<sup>th</sup> November 2018**

Noted.

**TABLE ITEM**

**AC 24.5.6: Minutes of the 10<sup>th</sup> meeting of the College Development Council held on 14<sup>th</sup> November 2018**

The Council noted that 10<sup>th</sup> meeting of the College Development Council was held on 14<sup>th</sup> Nov 2014.

The Council recommended for ratification of the following action of the Vice-Chancellor by the Executive Council:

- i) in grant of temporary affiliation to Sikkim Institute of Science and Technology (SIST), Chisopani, South Sikkim from academic session 2018-19.
- ii) in grant of temporary affiliation to Sikkim Government College of Nursing, Gangtok for starting B.Sc (Nursing) with intake of 40 students.
- iii) in grant of temporary affiliation to Government Pharmacy College, Sajong, Rumtek for academic session 2018-19 for start of B.Pharm course with intake of 60 students.

The Council also recommended for approval by the Executive Council renewal of temporary affiliation of ten colleges /subjects as per details given below for the academic Session 2019-20.



<b>Sl. No.</b>	<b>Names of the College</b>	<b>Date of visit by the Inspection Committee</b>	<b>Remarks by Inspection Team</b>
1	Sikkim Govt. B.Ed College, Soreng, West Sikkim.	24.09.2018	Recommended for renewal of temporary affiliation for the session 2019-20.
2	Sikkim Government Science College, Chakung, West Sikkim	24.09.2018	Recommended for renewal of temporary affiliation for the session 2019-20 with conditions.
3	Sikkim Govt. College, Gyalshing, West Sikkim.	25.09.2018	Recommended for renewal of temporary affiliation for the session 2019-20 with conditions.
4	Government Vocational College, Dentam, West Sikkim.	25.09.2018	Recommended for renewal of temporary affiliation for the session 2019-20 with conditions
5	Himalayan Pharmacy Institute, Majhitar, East Sikkim.	26.09.2018	Recommended for renewal of temporary affiliation for the session 2019-20 with conditions.
6	Government College Rhenock, Rungdung, East Sikkim.	26.09.2018	Recommended for renewal of temporary affiliation for the session 2019-20 with conditions.
7	Sikkim Government. College, Burtuk, Gangtok, East Sikkim	27.09.2018	Recommended for renewal of temporary affiliation for the session 2019-20 with conditions.
8	Namgyal Institute of Tibetology, Gangtok, East Sikkim.	27.09.2018	Recommended for renewal of temporary affiliation for the session 2019-20 and for starting MA in Buddhist Studies.
9	Namchi Government College, Kamrang, Namchi, South Sikkim.	28.09.2018	Recommended for renewal of temporary affiliation for the session 2019-20.
10	Loyola College of Education, Namchi, South Sikkim	28.09.2018	Recommended for renewal of temporary affiliation of the subject / course for the session 2019-20.

**SECTION 6**  
**ITEMS FROM CHAIR**

**AC 24.6.1:** Dr. Kabita Lama, Dean School of Languages and Literature pointed out that the UGC has removed some journals of Nepali Language and Literature from the list after incorporating those which has created confusion. It was informed that the UGC has kept some criteria for incorporation of research journals in the list. It may be possible that those journals may not be fulfilling those criteria

Meeting ended with a vote of thanks to the chair.

**Sd/-**  
**(T.K.Kaul)**  
**Registrar & Secretary**  
**Academic Council**

**Sd/-**  
**(Prof. Avinash Khare)**  
**Vice-Chancellor & Chairman**  
**Academic Council**