

36011/1/2011-Est(Res)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

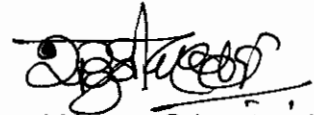
North Block, New Delhi
Dated 17 November, 2011

OFFICE MEMORANDUM

Sub: Brochure on Reservation for the Scheduled Castes, Scheduled Tribes and Other Backward Classes in Services.

The undersigned is directed to say that an updated 'Brochure on Reservation for the Scheduled Castes, Scheduled Tribes and Other Backward Classes in Services of the Government of India has been posted on this Department's website www.persmin.nic.in.

2. It may be recalled that the Government had introduced post based reservation vide this Department's OM NO. 36012/2/96-Est(Res) dated 2.7.1997. The OM, however, did not prescribe formats of registers for maintaining reservation on the basis of revised instructions, which have now been prescribed by the Brochure. Part I of the Brochure contains all the provisions on the subject, including reservation registers / reservation roster registers, in a simple and easy to understand style and is complete in itself. Nevertheless, relevant Office Memoranda in Part II thereof may be referred to in case of any doubt.



(Sharad Kumar Srivastava)

Under Secretary to the Govt. of India
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To

- I. All Ministries/Departments of the Govt. of India.
- II. Department of Financial Services, New Delhi
- III. Department of Public Enterprises, New Delhi
- IV. Railway Board, New Delhi.
- V. Union Public Service Commission/Supreme Court of India/ Election Commission of India/Lok Sabha Secretariat/ Rajya Sabha Secretariat/ Cabinet Secretariat/Central Vigilance Commission/President's Secretariat/ Prime Minister's Office/Planning Commission.
- VI. Office of the Chief Commissioner for Disabilities, Sarojini House, 6, Bhagwan Das Road, New Delhi – 110 001
- VII. Office of the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.
- VIII. All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/subordinate offices of this Ministry.
- IX. Information and Facilitation Centre, DOPT, North Block, New Delhi.
- X. NIC, DOPT